# APPLICATION FORM

# *CSconnected Supply Chain Development Programme*

V1.0 March 2025

|  |  |
| --- | --- |
| Project Title |  |
| Project Duration (months) |  |
| Total Grant funding requested |  |
| Total Project cost |  |
| Organisation Name |  |
| Organisation Website |  |
| Principal Contact Name |  |
| Principal Contact Email |  |

**IMPORTANT:**

Please refer to the accompanying **‘Guidance Document’** of this funding programme.

Questions which are directly assessed, are indicated in the Application Form. Where there is no indication, the answers will still be considered as part of the overall assessment of the proposal.

1. **Subsidy Control and Minimum Financial Assistance**

The award of any grant is offered under the Subsidy Control Act 2022 and therefore the recipient must be eligible to receive any grant under the exemption for Minimum Financial Assistance (MFA).

Successful applicants will be required to sign a declaration which confirms that any cumulated subsidies received under MFA and/or de Minimis over a period of three years, does not exceed £315,000.

I acknowledge and confirm that my organisation would be eligible to receive a grant under MFA.

1. **Project Team**

Please list the organisations in the project, including short summaries of their relevance to the project.

1. Recipient i.e. the lead organisation
2. Supporting Primary Cluster Organisation/PCO(s)
3. Any planned Subcontractors
4. Any Other Partners

*See Guidance Document for use of overseas subcontractors.*

|  |
| --- |
|  |

1. **Summary**

Please provide a short summary of the project which may also be used for PR purposes for the announcement of successful proposals. Max 50 words.

|  |
| --- |
|  |

1. **Project Context and Overview**

*This question is assessed.*

Please provide an overview of the **aims, objectives and rationale** of the project which should also include:

1. An explanation of how the project supports the expansion of the South Wales semiconductor supply chain.
2. An outline of how the project will address Priority A or Priority B of the investment.

|  |
| --- |
| *500 word limit.* |

1. **Supporting Primary Cluster Organisation(s)**

*This question is assessed.*

Please describe how the project links to the supporting PCO(s), and include:

1. An explanation of how the project addresses a specific need or opportunity with the Supporting PCO(s).
2. Reference to Letter(s) of Support from Supporting PCO(s) which should provide their reasons for supporting the project and detail the level of commitment to the project.

|  |
| --- |
| *500 word limit.* |

1. **Impact to CCR region**

*This question is assessed.*

Please describe how and what the project will deliver in terms of economic impacts that wholly/substantially benefit the CCR region:

* + *Cardiff, Newport, Monmouthshire, Blaenau Gwent, Caerphilly, Torfaen, Merthyr Tydfil, Rhondda Cynon Taff, Vale of Glamorgan and Bridgend.*

Please include reference to relevant KPI outputs which are to be listed in the table in Q7.

|  |
| --- |
| *300 word limit.* |

1. **Project Impact and KPIs**

*This question is assessed.*

Please describe the impact of the project and **provide a list of relevant KPIs** as defined in the guidance document. Answers should also include how the project will:

1. Lead to economic growth within their organisation, such as, new jobs and productivity improvements.
2. Expect commercial outputs/benefits within a reasonable timescale after project completion.
3. Supports innovation or a market differentiator that provides a competitive edge within the sector.

**List of KPIs**

|  |  |
| --- | --- |
| **KPI** | **Number/Details** |
| Jobs created | *e.g. 5 within organisation; 2 within Supporting PCO* |
| Jobs safeguarded |  |
| In-Kind contributions to the project |  |
| Increase in sales within Wales/UK/Total (% and value) |  |
| Increase in purchasing within Wales/UK (% and value) |  |
| Creation of Intellectual Property |  |

|  |
| --- |
| *750 word limit.* |

1. **Project Deliverables and Milestones**

*This question is assessed.*

Please provide a list of deliverables and milestones and include a narrative of how these will be achieved, including contributions from any partners or subcontractors.

|  |  |  |
| --- | --- | --- |
| Deliverable/Milestone Ref. | Description | Completion month |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | *Insert more rows as required* |  |

|  |
| --- |
| *Practical narrative of how the deliverables and milestones will be achieved. 500 word limit.* |

1. **Project Costs and Justification**

*This question is assessed.*

Please select intervention rate:

50% of eligible costs (max £100k grant value)

70% of eligible costs (max £30k grant value)[[1]](#footnote-1)

Please provide a summary of the project costs. Outline all eligible project costs in the table below where the cost is the full eligible cost, not the grant value.

A **description and justification** for each category, including reference to Deliverables and Milestones, should be outlined in the table. Please provide a list of required Capital Equipment items in the text box provided, including justification.

For any additional in-kind contribution, please include details in the text box.

|  |  |  |
| --- | --- | --- |
| **Cost category** | **Description and Justification** | **Cost** |
| Equipment |  |  |
| Materials and consumables |  |  |
| Subcontractors |  |  |
| Labour costs |  |  |
| Overheads | 20% of Labour costs |  |
| Travel and Subsistence |  |  |
| Other costs |  |  |
|  |  |  |
| **Total Eligible Costs** |  |  |
| **Total Grant** |  |  |

|  |
| --- |
| **List of intended Capital Equipment purchases, including justification[[2]](#footnote-2):**   1. **…** 2. **…** 3. **…**   **Details of any additional in-kind contribution:**  Recipient:  Supporting PCO(s):  Other Partners:  **TOTAL PROJECT COST (INCL. IN-KIND CONTRIBUTION):** |

1. **Risks**

Please outline the key risks and mitigations for the project.

|  |
| --- |
|  |

1. **Other Information**

Please specify any other information and documents attached with this Application Form, such as all Letters of Support, project plans etc.

|  |
| --- |
|  |

**HOW TO SUBMIT:** Please send this Application Form along with any supporting documents (as specified in Q11) to [hazelhung@csconnected.com](mailto:hazelhung@csconnected.com).

For queries, please contact Hazel Hung: [hazelhung@csconnected.com](mailto:hazelhung@csconnected.com)

1. Micro companies can receive a 70% invention rate up to £30k. See formal definition of a micro company/micro entity:

   <https://www.gov.uk/government/publications/life-of-a-company-annual-requirements/life-of-a-company-part-1-accounts#micro-entity> [↑](#footnote-ref-1)
2. Capital Equipment will require prior authorisation from CSconnected and CCR. [↑](#footnote-ref-2)