**SWCS PBIAA Early-Stage Commercialisation Project** Application Form

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| **Project Title** |  |
| **Proposed start date** |  |
| **Duration of the project (months)** | *Maximum six months* |
| **Name of Project Lead applicant** |  |
| **Higher Education Institution (contracting body)** |  |
| **School/Department** |  |
| **Total PBIAA funding requested** |  |

*Applicants should clearly identify, anonymise or exclude any commercial or highly confidential content.*

**Part A: Assessed Information**

Background

Please detail the following information:

* Identify the overall aim of the project, highlighting innovative or novel aspects.
* Detail background to the project, including any related work (in South Wales, UK or overseas) and relevant underpinning research.

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| *(500 words)* |

South Wales collaborators

Have you identified an academic or technical lead at CISM or ICS or the wider CSconnected cluster organisations who you have previously, or would like to, collaborate with on this project? If so, please provide details below.

(300 words)

Work Programme

Please summarise project activities and methodology. Outline work packages or key tasks required and identify any key dependencies. Explain how proposed activities will foster an inclusive environment and uphold key EDI principles. Where appropriate, a **Gantt Chart** may be inserted here (not included in the word count).

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| *(800 words)* |

Project Impacts assessment

Please include the following information:

* Describe how your project will lead to the **creation** or **acceleration of commercialisation opportunities** in the South Wales Compound Semiconductor industry and the CS cluster.
* Identify potential future beneficiaries and how your project outcomes might benefit these beneficiaries
* If beneficiaries are primarily located outside of the South Wales region, please describe how these beneficiaries help create or accelerate Impact within the region.
* Describe what long-term impacts are anticipated from the project.
* Describe the future pathways required beyond the project to deliver these impacts.

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| *(800 words)* |

Deliverables and timelines

Include a Mid-Term and End-of-Project Report

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| **#** | **Deliverables (list all key deliverables considering PBIAA Objectives)** | **Delivery Date** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **n** | **Mid-Term Project Report** | **3 months into project** |
| **n** | **Final Project Report** | **6 months after project start date** |

Project Funding Requested

Applicants should complete the costings table below and provide a full justification for costs in the following section.

Early-Stage commercialisation funding can be used to fund the necessary costs of project delivery, including directly incurred and directly allocated staff time for applicant(s) and their teams, travel and subsistence, materials, consumables and sub-contracting costs. Eligible costs are funded at 100%. Please refer to Call Guidance notes for detailed Eligible Cost guidance, including contacts to obtain quotes for ICS/CISM costs.

The maximum amount of PBIAA funding must not exceed £35,000 per project. Additional funding requested as Equality, Diversity and Inclusion support should NOT be included in this table – please refer to Call Guidance Notes for further information on applying separately for this funding.

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|  |  |  | **PBIAA funding (max £35K total)** | | | | **Not PBIAA funded** | |
| # | **Cost category** | **Reference** | **Applicant £** | **CU-ICS** | **SU-CISM** | | **Applicant** | |
| **£** | **£** | | **£** | |
| 1a | Staff time - Directly Allocated |  |  | n/a | n/a | |  | |
| 1b | Staff time - Directly Incurred |  |  | n/a | n/a | |  | |
| 2 | Consumables & materials |  |  | n/a | n/a | |  | |
| 3 | ICS / CISM costs |  | n/a |  |  | | n/a | |
| 4 | Applicant sub-contractor costs |  |  | n/a | n/a | |  | |
| 5 | Travel, accommodation and subsistence |  |  | n/a | n/a | |  | |
| 6 | FEC Indirects (ineligible) |  | n/a | n/a | n/a | |  | |
|  | **PBIAA funding allocation to each HEI** | |  |  |  | | n/a | |
|  | **Total PBIAA contribution to project (max £35K)** | | | | |  | | n/a | |
|  | Additional HEI contribution to FEC costs | | | | | | |  | |

Justification of Funds Required

Please provide a detailed summary explaining how the above costs will be used to deliver the project.

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| *(800 words)* |

Details of support required from other parties (if applicable)

Please provide details of the role of ICS, CISM and any other delivery partners, collaborators or sub-contractors involved in the project.

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| *(800 words)* |

Risk Management

Please describe briefly how Transfer of Data and Material will be addressed in the context of this project.

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| *(500 words)* |

Please summarise the main risks associated with the project and mitigations that will be put in place to reduce the risk

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| *(800 words)* |

**Part B: Project Information not assessed**

Trusted Research

HEI funding recipients will be responsible for completing due diligence and review of Export Control or National Security Investment Act implications relating to those whom they choose to partner, collaborate or sub-contract with on this project; this requirement will be set out in the terms of award.

Applicants visiting Cardiff or Swansea University will be required to adhere to all IT, health and safety policies and operating protocols at each host institution.

Please identify the controls in place to support adherence to EPSRC Trusted Research principles for your project. <https://www.ukri.org/wp-content/uploads/2021/08/UKRI-170821-TrustedResearchandInnovationPrinciples.pdf> .

Please note that this is not assessed criteria scored by the Panel.

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| *(150 words)* |

Equality, Diversity and Inclusion (ED&)

The PBIAA fully supports EPSRC’s [expectations in relation to ED&I](https://www.ukri.org/publications/epsrc-expectations-for-equality-diversity-and-inclusion/) and aims to foster and uphold inclusive, diverse and transparent cultures and behaviours. SWCS PBIAA has additional funding available for ED&I interventions specific to the needs of the project or applicant. Please refer to Call Guidance notes for further information on how to apply.

Conflicts of Interest

\*Conflicts of interest are defined in this context as financial, commercial or personal interests or relationships with employees of Cardiff University or Swansea University, or with organisations/parties named in this application.

Are you aware of any existing or potential conflicts of interest? If so, please declare**:**

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**Any queries and completed application forms should be directed to** [**MorganR60@Cardiff.ac.uk**](mailto:MorganR60@Cardiff.ac.uk)